



ENGLISH-LANGUAGE PUBLISHING GRANTS  
GUIDELINES  
SMALL LITERARY MAGAZINES AND PRESSES

## 1 AIMS

The scheme funds small-scale literary publications, in order to offer opportunities to new writers and to promote diversity. Grants are offered as contributions towards anticipated deficits.

## 2 ELIGIBILITY

### *Who may apply?*

The scheme is open to individuals or groups in Wales whose activities are not appropriate for consideration for Individual Literary Book Grants. Applicants must have a separate bank account for the activity for which they seek funding and be willing to make bank statements available to the Welsh Books Council. Applications cannot be accepted from authors or 'vanity publishers' or publishers who wish only, or primarily, to publish their own work (see the **Information for Authors**, [www.wbc.org.uk/GRANT/GRANT\\_E\\_frames.html](http://www.wbc.org.uk/GRANT/GRANT_E_frames.html)).

### *Which publications are eligible?*

The scheme is targeted at small press books and small magazines based in Wales and offering outlets primarily for writers living in Wales. Projects will generally fall within one of the following categories: poetry, fiction and biography/autobiography. Local history is not eligible for support. Prospective applicants are invited to discuss their projects with the Welsh Books Council's Grants Department before submitting their application.

## 3 ASSESSMENT CRITERIA AND PRIORITIES

Applications will be assessed according to the following criteria:

- the degree to which the project offers an outlet for new writing of promise and/or innovation, and/or under-represented voices;
- the applicant's sales arrangements through established trade routes, subscriptions, etc.

## 4 THE GRANT

- The total annual budget for this scheme is in the region of £7,000.
- Grants are unlikely to exceed £1,000 for a single issue/publication and will be expected to contribute towards the difference between the costs of publishing a book/ magazine and the likely income from sales in the first two years. Magazines may be funded annually, for more than one issue.

## 5 APPLICATION PROCEDURE AND TIMETABLE

- For **books**, applicants should submit a copy of the typescript and complete application form [GA ILBG (2010)], which may be obtained from the address at the end of this document.
- For **magazines**, applicants should complete the Small Magazines application form [GA SM (2010)], which may be obtained from the address at the end of this document, and submit it together with supporting material. For new applications, this material should include, where possible, the typescript of the next issue of the magazine and copies of the last two issues, together with details of the marketing and distribution arrangements and actual sales figures for previous issues. For titles already in receipt of a grant, details of marketing and distribution arrangements and actual sales figures for previous issues are required.
- Publishers should, in addition, supply any further information which will help the Welsh Books Council make an informed decision.
- Applications for **small magazines** are considered once a year in July by the English-language Publishing Grants Panel. Deadlines for applications are posted on the WBC's website and will usually be in late April.
- Applications for books from **small presses** are considered twice a year in February and July, and applications must reach the Books Council by the deadline posted on the WBC's website (usually mid November and late April).
- Grants will not be awarded retrospectively (i.e. grants will not be awarded to cover costs that have already been paid or which the publisher has already agreed to pay).
- All publishers in receipt of a Small Literary Magazines and Presses Grant must adhere to the General Terms and Conditions for Small Literary Magazines and Presses [GT&C SM (2010)].

## 6 PAYMENT OF GRANTS

The Welsh Books Council will release the grant to the publisher on receipt of four complimentary copies of the book or magazine (or free access to digital issues if these are behind a paywall) and a completed claim form [GC ILBG or GC SM (2010)]. The Welsh Books Council reserves the right to alter the amount of the grant payable if the details in the claim form differ significantly from information presented in the original application. **N.B.** Payment must be claimed within 3 months of the date of publication stated in the application for funding.

## 7 MONITORING AND EVALUATION OF WORK FUNDED

The Welsh Books Council will ask publishers to provide regular updates of sales figures for titles supported under this scheme.

**Application forms and further advice can be obtained from:**

**Publishing Grants Department, Books Council of Wales**  
**Castell Brychan, Aberystwyth, Ceredigion, SY23 2JB**  
**e-mail: [english.grants@books.wales](mailto:english.grants@books.wales)**



## CYNGOR LLYFRAU CYMRU BOOKS COUNCIL of WALES

MAE'R DDOGFEN HON HEFYD AR GAEL YN SAESNEG / AN ENGLISH-LANGUAGE VERSION OF THIS DOCUMENT IS ALSO AVAILABLE

MAE'R DDOGFEN HON HEFYD AR GAEL YN GYMRAEG / A WELSH-LANGUAGE VERSION OF THIS DOCUMENT IS ALSO AVAILABLE

### ENGLISH-LANGUAGE PUBLISHING GRANTS

#### GENERAL TERMS AND CONDITIONS SMALL PRESSES AND MAGAZINES

The offer of grant is made on the basis of the information contained in the grant application submitted (and in any supplementary correspondence). -The Books Council reserves the right to reconsider the grant awarded in cases where the published work does not correspond to the details given on the application form or otherwise agreed.

The grant recipient shall comply with any additional conditions and scheme requirements specified in the formal offer of grant or in any covering letter.

If the purposes for which the grant has been offered are not fulfilled in due time, or if the relevant conditions have not been complied with, the Books Council may require the recipient to return all or part of any grant which may have been paid.

- 1 The publisher must notify the Books Council promptly of any delay in/changes to publication dates. Payment must be claimed within 3 months of the date of publication stated in the application for funding.

The following acknowledgment should be made in all publications which have been awarded a grant: The publisher acknowledges the financial support of the Books Council of Wales. Acknowledgement of this grant and any other references to the Council must not be used in any way to imply that the Council undertakes or accepts responsibility to third parties for the grant recipient's debts or obligations (see no. 10).

The number of copies published must be indicated on the claim form. -The publisher should notify any changes to the proposed print run in advance. -The Books Council reserves the right to reduce the grant if the print run is altered.

Upon receiving a grant claim, the Publishing Development Department will order TWO complimentary copies of the published work from the Distribution Centre. In the case of digital-only publications, please provide free digital access or PDF copies to the Publishing Development Department when claiming the grant.

- 2 In the case of printed magazines not produced in-house, publishers are required to retain invoices for the printing and binding work undertaken. -The Books Council reserves the right to request these or any other relevant evidence of expenditure. All non-printing publishers are required to seek a minimum of three quotes to establish the most competitive prices for typesetting and printing at least every 3 years, although more frequent comparisons are recommended.

- 3 All publishers are required to provide sales figures for all titles for a period of up to two years from the publication date. The Books Council will request that such figures be presented at appropriate intervals (usually during the annual application process).
- 4 The Publisher for themselves (and others) covenants with the Books Council and their successors in title that he the Publisher will at all times hereafter save harmless and keep indemnified the Books Council from all proceedings costs claims and demands in respect of any act that might result in the breach of any of the laws of England and Wales.